

DRAFT Minutes of General meeting

Held by virtual means on Sunday 14 June 2020, 18:00.

Councillors present: Cllrs Sinclair (Chairman), Chapman, Randles and Thomas.
In attendance: 3 members of the public

140620/1

Chairman's Opening Remarks

- Cllr Sinclair re-iterated once again that statutory meetings have been put on hold as per Government and NALC guidelines. Details have been posted on the village noticeboard and PC website. This evenings meeting will cover urgent items and updates on some outstanding items from previous meetings.
- Cllr Sinclair also commented that local authorities and organisations have requested that non-urgent tasks or needs be put on hold until things with CV-19 have stabilised. PS advised that the PC and Clerk will now try to work 'as normal', but that flexibility and understanding is required.
- Cllr Sinclair advised that David Barnes, Snow Warden is making a good recovery.
- Cllr Sinclair asked the Parish Clerk to advise the Council of any comments that had been received from the public. Two items had been raised, and these were on the agenda relating to loss of funds from the Village fete and refuse bin requirements in the village.

140620/2

Declarations of Interest

Cllr Randles declared an interest in the Park View planning application as did Cllr Sinclair at a later point in the meeting.

140620/3

Apologies - NONE

140620/4

Minutes of Previous Meetings - Approval and sign off 2nd February and 10th May 2020

Both approved.

140620/5

Matters Arising from the Minutes

5.1 2nd February

Casual vacancy for a Councillor. The vacancy was advertised with CDC and no interest was registered formally. Councillors considered individuals for co-option and agreed to co-opt Ann Classen. Cllr Sinclair asked Cllr Classen to join the Council.

Riding stables request for support. Agreed in principle. Parish Clerk to request details of a specific project and advise the Parish Council in due course.

Formation of an allotment committee. Cllr Randles recommended that a newsletter be created for all allotment holders. This would communicate the erection of a new noticeboard, alert holders to the WhatsApp group as well as seeking views on the formation of an allotment committee and storage facilities. In addition, allotment holders would be encouraged to update their contact details for ease and speed of communication. GDPR regulations would be followed. It was agreed that the Parish Council would not devolve the management of the allotments to a committee if it were formed. It was also agreed that bonfires on the allotments would continue to be banned due to their impact on people with respiratory problems and not putting an extra burden on the NHS.

Emma fund. Cllr Classen and the Parish Clerk will work together to disseminate these funds as agreed. The Village Hall Committee has rejected the idea of a stone trough. After feedback, the Parish Council are continuing with several agreed improvements to the allotments. The resurfacing of Mill dam path was discussed, and it was agreed to keep this item active.

Heythrop Hunt Letter to Police – sent and acknowledgement received. Clerk to follow up.

Refuse bin on the Fosseway. Clerk to contact CDC about provision and emptying.

NB: Bins in the village were also discussed. These have recently been overflowing with rubbish and the Clerk was asked to contact CDC regarding collection frequency.

Dealing with TRO's. The reception at Stow police station has re-opened and details along with an email address to alert police about TRO's can be found in the next edition of LSVN.

Grass cutting with Bibury and cutting at the allotments. Cllr Chapman advised that cutting is now underway and scope extended to include the main areas of i.e. central track, seating area and down to the village shed only. –

River maintenance update. Cllr Thomas updated the Council. It was agreed that a risk register would be created and published on the village website. As part of this notice, landowners would be made aware of the importance of river maintenance during October/ November and their riparian responsibilities. The Clerk will work with Cllr Thomas on this matter. Hambros Estate have already been contacted about their duties/responsibilities.

Procedure adoption for complaints and grievance / disciplinary. Adopted. Clerk to post on website
5.2 10th May

Covid-19 signage in Lower Slaughter and local tourists/visitors. Cllrs were invited to state their opinions regarding signage and visitors. In summary, it was agreed that the Council produced signage was working well.

140620/6

Planning Applications

6.1 To consider new planning applications

20/01054/FUL Park View, Mill Lane, Lower Slaughter GL54 2HX. Erection of a two-storey side extension. Cllr Sinclair and Randles left the meeting. Remaining Councillors discussed the application and noted that similar extensions had been approved and there were no material reasons to object. The Parish Council therefore had no comment on the application.

6.2 To reconsider a failed and appealed application.

18/01681/FUL Gilders Scrap Haulage Yard, Fosseyway GL54 2EY. Cllr Thomas updated everyone on this appeal. CDC have objected again as there are no material planning regulations to justify the application. Highway also are concerned about the development. LSPC have written directly to the Planning Inspectorate to voice further concern and this communication has been acknowledged. NB: Cllr Sinclair will try to attend the virtual hearing if possible.

140620/7

Finance:

7.1 Cllr Chapman reported on the current financial status @ 29.5.20 and full itemised details can be found in Appendix 1.

7.2 and 7.3 Cllr Chapman reported on receipts since the last meeting / retrospective payments plus payments due. These were approved and are also detailed in Appendix 1.

7.4 To appoint HouseGo as internal auditors and renew insurance with Ecclesiastical on a fixed term, 3-year agreement. Agreed and approved. NB: Cllr Chapman to investigate if the insurance covers Giant Hogweed.

7.5 To consider setting up and adopting Internet Banking. Cllr Chapman confirmed that payments would still require a two-stage authorisation. It was agreed that Internet banking would be progressed and adopted.

140620/8

Highways and public footpaths/grass verges. Giant Hogweed on the perimeter of Lower Slaughter with Upper Slaughter was discussed. Further discussion with GCC were agreed as were discussions with Upper Slaughter. Cllr Thomas to discuss Giant Hogweed with Upper Slaughter and also using Glyphosate to eradicate GH.

140620/9

Correspondence.

Unfortunately, due to time constraints using Zoom, it was agreed to defer some correspondence items to the next meeting. These were:

9.1 Street Trading application

9.2 Request for more bins and more frequent emptying of public bins (covered earlier)

9.3 Considering a new supplier for tree surgery – Stockwell – Davies.

9.4 Funding request in lieu of Village Fete 2020 was agreed in principle, but merited further discussion at the next meeting.

140620/10 Date of Next Meeting: Statutory meetings have officially been cancelled for 2020. However, the date of the next Parish Council meeting will be confirmed via the PC website and noticeboard and held via virtual means in accordance with NALC guidelines. It was agreed that the Council would set up a subscription to Zoom for this purpose.

Cllr Sinclair thanked everyone for attending and closed the meeting at 7.30 pm

Signed: *Stuart Thomas* – Acting Meeting Chair

Date: 28th September 2020 (delayed due to Covid)

Appendix 1

Finance Report for Meeting of 14 June 2020

Current Financial Position

(at 29th May 2020)

Reserves Account	£	64,201.72		
Reserved for Weir/River Repairs	£	10,000.00		
Reserved for TRO management	£	10,000.00		
Reserved for Village Projects	£	39,590.02		
Available Reserves	£	4,611.70	£	4,611.70
Treasurer's Account			£	6,255.19
			Total	£ 10,866.89

Receipts since last meeting on

May-20

May 2020 - Interest on Bank Accounts	£	2.81
Total	£	2.81

Payments made since last meeting on

May-20

Bibury - Grass Maintenance	£	426.96
Clerk Wages (May)	£	343.25
Total	£	770.21

Payments to be Approved by Council

Payments Sanctioned since last Meeting (Minute 7.2)

Parish Clerk - Wages and Expenses for May 2020	£	343.25
Total	£	343.25

Payments to be Sanctioned (Minute 7.3)

The Wright Signs - COVID-19 Signs for Village	£	170.00
English Window Cleaners - bus stop cleaning	£	20.00
Total	£	190.00

LGA 1972 s111

LGA 1972 s111

Additional Signature for Approval of Payments:

Initials: Date: 20.6.20

Signature: *Stuart Thomas* For
Waverley Parish Council

