

**Minutes of an Ordinary Meeting**

**Held in the Village Hall on Monday 22<sup>nd</sup> January 2024 at 6 p.m.**

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**Councillors present:** Cllrs Paul Sinclair (Chair), Ann Classen, Julian Grimshaw, Andrea Jordison, George Papadakis

**In attendance:** Clerk Jane Carter, 11 attendees, Cllr Mark Mackenzie-Charrington, Cllr Len Wilcox

- 240122/1 Chairman's Opening Remarks:** Cllr Sinclair declared the meeting open. He welcomed District Councillor Len Wilcox and County Councillor Mark Mackenzie-Charrington and thanked them for giving up their time to attend.
- 240122/2 Declarations of Interest:** NONE
- 240122/3 Apologies for absence:** NONE
- 240122/4 Public Session:** A Bourton Parish Councillor raised the issue of two licensing applications received which impacted on both BOW and Lower Slaughter. The application from Hawkstone's Brewery to change their licence increasing capacity from 500 to 4000 for up to 10 events per year and the Coach and Horses BOW to renew their licence. District Councillor Len Wilcox had alerted the council to the applications and these would be discussed under planning matters. Residents raised concerns about the public safety aspect of the Hawkstone's brewery application. The site was not large enough to cope with the volume of visitors and cars. Highways would be severely impacted by visitors and the set up prior to the event. There was concern this would become a festival venue.
- 240122/5 To receive an update and report from County Councillor, Mark Mackenzie-Charrington.** A report had been circulated. The Robin bus service needed promoting or the service would be lost. The charge had been reduced to £2.  
**To receive update and report from Cotswold District Councillor Len Wilcox:** Cllr Wilcox had attended the Grafters Hotel appeal. A decision was expected in March. The fines for fly tipping in the district had been doubled
- 240122/6 To resolve to approve the minutes of the annual meeting held on November 20<sup>th</sup>, 2023 :** Council approved the minutes, and these were signed by the Chairman.
- 240122/7 Matters arising:**
- I. **Allotments management and recruitment:** All allotments fees had been received.
  - II. **Traffic Signs Fosseway:** it was noted the signed had been replaced
  - III. **Change of date May 2024:** there was clash in bookings for the May meeting. It was agreed the annual meeting and parish meeting would move to Friday May 31<sup>st</sup>.

**To note:-**

23/02845/LBC | Conversion of the attic space into a bedroom with a new timber staircase from the first floor. Addition of two small conservation roof lights | No 3 St Kellams The Square Lower Slaughter Cheltenham Gloucestershire GL54 2HU- **NOTE PERMIT**

23/03052/FUL | Erection of single storey rear extension (revised scheme) | Briar Cottage Lower Slaughter Cheltenham Gloucestershire GL54 2HS: **NO COMMENTS**

24/00001/24/00002 REFUSE | Alterations and additions to construct a single storey link walkway between the principal house and outbuilding | Lavandula Becky Hill Lower Slaughter Cheltenham Gloucestershire GL54 2HS- **APPEAL HAD BEEN LODGED AND WAS NOTED**

**Planning matters received following publication of the agenda:-**

**LICENCE VARIATION APPLICATION BY THE COTSWOLDS BREWING COMPANY C/24/00059/PRMV**

Cllr Sinclair outlined the detail of the licensing application by Hawkstone's Brewery which had been circulated to councillors prior to the meeting. The application was to vary their existing licence from 500 to 4000 people and to increase special events from 2 to 10 annually. Councillors expressed their concerns at the impact the application would have on the local area. Nuisance, traffic issues, impact on the ANOB were the main area of concern. Public safety would be severely impacted by the volume of traffic. There were concerns where vehicles would be parking. Access to the site was via small country lanes. The site was in a rural community next to an equestrian centre and there would be nuisance to livestock. It was agreed that objections comments based on public nuisance and safety be sent to the CDC Licensing committee. The council would ask that both the police and Highways would be consulted on the application. A request would be made for the licensing committee to hear the application rather than decided by officer delegation and that a representative of the council would attend. The Parish Council comments would be circulated in a special edition of the LSVN so that all residents were aware of the application and could make their own representations to the licensing authority. The Editor of LSVN was thanked for her support.

**NEW PREMISES LICENCE APPLICATION C/24/00031/PRMA COACH AND HORSES, FOSSEWAY**

The council recognised that this was a renewal of an existing licence but was concerned at the possible cumulative impact both applications could have on traffic on the Fosseway and public nuisance to residents in both BOW and LS. The council agreed to submit objections and concerns to CDC licensing committee on the impact of public safety on the highways and the nuisance to residents on both sides of the Fosseway due to the proposed all day until late opening hours, light pollution, and noise.

**240122/9 To consider and approve current financial status of PC accounts.**

- I. **The financial report had been circulated** (as attached) and was approved.
- II. **To note payments sanctioned since last meeting.** Noted
- III. **To consider and authorise payments due.** None
- IV. **To approve the purchase of the Easypc accounts package:** this was approved at an annual cost of £72 a year
- V. **To approve the precept requirement for 2024-25:** the Clerk had circulated a financial report and budget. It was recommended that the council increase the precept from £7150 to £8,000 to meet increased costs. This will see an increase in the Band D household payment of £5.28 per annum (or 44p per month). This was approved.

**240122/10 Reports from the Wardens:**

- I. **Neighbourhood Watch:-** Elain McCormack said the older driver's forum planned for the Village Hall had been cancelled due to the lack of response
- II. **River:-** Cllr Papadakis said funding for the weir by-pass project had been applied for and it was hoped to hear the result in two months. The project was estimated to cost around £40k. Residents must report flooding as it was important the agencies were aware of the impact on the village. Management of the sluice by The Mill was discussed. Cllr Sinclair agreed to contact the owners to ask what plans were in place for the opening and closing of the sluice when they were away. It was also agreed to contact Upper Slaughter parish council to understand how both councils could work together to manage flooding concerns in the future.
- III. **Rights of Way Report :** The PRWO asked if there had been any progress on the planned works to Mill Dam and Scare Lane. Cllr Sinclair would contact the footpaths officer
- IV. **Trees** The Tree Officer was thanked for his work on obtaining trees for planting at sites in the village from the Ash Dieback Scheme. 16 trees would be planted, 11 by Highways. It was agreed to obtain a quote for the planting of a further five trees by the Parish Council in agreement with local landowners
- V. **Highways :** nothing to report
- VI. **Flood and Snow:** the grit bins were well stocked.

**240122/11 Correspondence received:** None

**240122/12 Date of Next Meeting:** Monday 18<sup>th</sup> March 2024

**Meeting ended:** 19.35 p.m.

Signed \_\_\_\_\_

Date \_\_\_\_\_

# Lower Slaughter Parish Council

## Finance Report for Meeting of 22nd January 2024

### Current Financial Position (9.4)

31st December 2023

<b>Reserves Account</b>	£	52,457.17		
Reserved for Weir/River Repairs	£	20,000.00		
Reserved for TRO management	£	10,000.00		
Reserved for PROW Improvements	£	10,000.00		
Reserved for Village Projects	£	8,020.76		
Available Reserves	£	<b>4,436.41</b>	£	<b>4,436.41</b>
<b>Treasurer's Account</b>			£	<b>5,755.50</b>
			<b>Total</b>	<b>£ 10,191.91</b>

### Receipts since last meeting on

November 18th, 2023

Allotment Rentals	£	49.00
	<b>£</b>	<b>49.00</b>

### Payments made since last meeting on

November 18th, 2023

<b>£</b>	<b>-</b>
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### Payments to be Noted/Approved by Council

#### Payments Sanctioned since last Meeting

Castle Water - water rates (Nov)	£	8.27
Castle Water - water rates (Dec)	£	8.27
Hugo Fox Website Nov	£	11.99
Hugo Fox Website Dec	£	11.99

#### Payments to be APPROVED

#### Additional Signature for Approval of Payments:

Initials:      Date:      Signature: .....

# Lower Slaughter Parish Council

## Budgetary Proposal for 2024/2025

	Budget for 2024/2025	Budget for 2023/2024
<b>Income</b>		
Allotment Income	£400.00	£310.00
WPD - Wayleaves	£15.00	£15.00
Bank Interest	£100.00	£100.00
VAT Recovery	£650.00	£750.00
Other (Hotel Contribution/grant)	£0.00	£1,250.00
<b>Total</b>	<b>£1,165.00</b>	<b>£2,425.00</b>
<b>Expense</b>		
Secretarial Services (Consultancy)		
Clerk Wages	£3,500.00	£2,250.00
Clerk Home Allowance	£300.00	£300.00
Clerk Expenses	£100.00	£250.00
Clerk Tax & NIC payments	£0.00	£0.00
PATA Admin charges	£125.00	£125.00
Grass Maintenance	£2,500.00	£3,000.00
Insurance	£490.00	£470.00
GAPTC	£85.00	£65.00
Audit Fees (estimate)	£100.00	£0.00
Printing & Stationary	£40.00	£40.00
Postage	£50.00	£50.00
Salt/Grit	£0.00	£50.00
Tree Maintenance	£650.00	£650.00
Councillor Training Expenses	£75.00	£75.00
Water Rates (Allotment)	£120.00	£120.00
General Mtce	£430.00	£430.00
Allotment Maintenance	£350.00	£350.00
Defibrillator (mtce)	£200.00	£200.00
<b>Projects</b>		
Funded through Special Reserves		
Provision for Other Projects	£500.00	£500.00
<b>Sub Total projects</b>		
Contingency	£200.00	£200.00
<b>Total</b>	<b>£9,815.00</b>	<b>£9,125.00</b>
<b>Financing Required</b>	<b>£8,650.00</b>	<b>£6,700.00</b>
<b>Precept Requested</b>	<b>£8,000.00</b>	<b>£7,150.00</b>
Balance from Capital Reserves	£650.00	-£450.00
tax base	161.1	161.1
Band D charge	<b>£49.66</b>	<b>£44.38</b>