

Minutes of an Ordinary Meeting

Held in the Village Hall on Monday 18th September 2023 at 6 p.m.

Councillors present: Cllrs Paul Sinclair (Chair), Ann Classen, Julian Grimshaw (co-opted), Andrea Jordison, George Papadakis

In attendance: Clerk Jane Carter, 5 attendees

- 230918/1 Chairman's Opening Remarks:** Cllr Sinclair declared the meeting open. He welcomed the new Clerk Jane Carter. He paid tribute to Christine Edwin who had recently passed away, and her work on behalf of the village both as a councillor for many years and latterly producing the Village Newsletter. It was noted that Laura Harris, recent owner of The Mill had given both to a baby girl. The parish council would pass on its congratulations. Following a councillor vacancy, Julian Grimshaw had indicated his intention to stand and was duly co-opted unopposed. Cllr Grimshaw joined the meeting.
- 230918/2 Declarations of Interest:** NONE
- 230918/3 Apologies for absence:** Apologies have been received from Cllr Mark Mackenzie- Charrington
- 230918/4 Public Session:** **4.1 A resident raised concern about accessibility of the footpaths on Mill lane due to overhanging shrubbery** This was the responsibility of residents. This item has been noted. **4.2 blocked overflow pipes in the river:** these were to be cleared by the hotel. **The missing TRO sign just off the Fosseyway:** this would be raised by Cllr Grimshaw and the Clerk. **Coaches entering the village:-** buses were still entering the village and causing an obstruction. More signs were needed. The Chairman confirmed that coaches were allowed to drop off and collect from the hotels. **Village Fete:** this has raised £9k. Funds would be distributed, and the village would be informed with a poster campaign by the fete committee. It would also be added to the parish council website. **Highways matters:** various highways matters were raised including the white lining of parking at Peters Field, signs in Well Lane and yellow lines at the corner of Mill Lane. The Clerk would contact County Councillor Mark Mackenzie-Charrington and invite him to the next meeting. She would also make the Highways Officer aware and arrange a site meeting.
- 230918/5 To resolve to approve the minutes of the annual meeting held on 8th May 2023:** Council approved the minutes, and these were signed by the Chairman.
- 230918/6 To receive an update and report from County Councillor, Mark MacKenzie-Charrington.** Apologies received
- 230918/7 Matters arising:**
- I. **Collection of horse manure:** there was no legal requirement for horse riders to collect and remove horse manure. The riding school were regularly seen collecting manure.

- II. **Lower Slaughter Village News:** it was not clear if the publication of the newsletter would continue. The Parish Council would continue using on noticeboards and website for communication with residents
- III. **Ash Dieback Planting Scheme-** 15 trees had been applied for. It was agreed the Clerk would sign the agreement and liaise between the Tree Warden and Gloucestershire County Council
- IV. **Village maintenance/Volunteer Lengthsmen:** nothing to report
- V. **Allotments management and recruitment:** renewal letters were due out to allotment holders. It was agreed the fees be frozen for a year. There were several empty plots. The Clerk and Cllr Glassen to liaise on producing the invoices and also idea for publicising the allotments to the local community outside of the village.
- VI. **Waterways:-** the clerk had made enquiries about waste collections for the removal of river waste following the annual clean-up and these could be arranged if required. Cllr Papadakis had asked for volunteers and was producing a rota. More volunteers were needed.

230918/8 Governance:-

Review of current policies

It was agreed that the Clerk would start to review the policies and understand which needed updating or renewing. These would be reviewed by councillors over the coming meetings prior to audit.

230918/9 Planning Applications: No new applications to report.

To note:-

23/02563/COMPLY | Compliance with conditions 4 (Landscape Scheme), 6 (Precautionary Working Method Statement), 7 (Nesting Opportunities), 8 (Lighting Design Strategy) and 10 (Tree/Hedgerow Planting Scheme) of permission 23/00968/FUL - Erection of oak framed tractor storage and workshop outbuilding following demolition of existing outbuildings | Land Parcel To North West Of The Old Mill Mill Lane Lower Slaughter Gloucestershire GL54 2HX- **NO COMMENT**

23/02415/COMPLY | Compliance with conditions 7 (Walling & roofing samples) and 8 (Sample panel) of consent 22/00545/LBC and conditions 6 (Walling & roofing samples) and 7 (Sample panel) of permission 22/00573/FUL - Erection of two storey extension, annexe outbuilding (including swimming pool and garage); rebuilding/reworking of terrace, provision of railings and relocation of gate post; Provision of alterations to house including replacement glazing, and works to doors and walls; and associated works. Include the demolition of: outbuilding, poolside building, car port range and swimming pool | Copse Hill House Copse Hill Lower Slaughter Cheltenham Gloucestershire GL54 2HZ- **NO COMMENT**

23/02305/FUL | Removal of condition 24 (use of parking spaces) of permission 18/01681/FUL - Redevelopment of existing scrap yard and haulage depot to create Electric Car Charging Service Station and Associated Works | Joe Gilder Metal Recycling Fosseyway Lower Slaughter Gloucestershire GL54 2EY- **OBJECTION**

23/02207/FUL and 23/02208/LBC | Alterations and additions to modify a single storey link walkway between the principal house and outbuilding | Lavandula Becky Hill Lower Slaughter Cheltenham Gloucestershire GL54 2HS- **OBJECTION**
Correspondence from the applicant had been circulated and was noted.

230918/10 To consider and approve current financial status of PC accounts.

- I. **The financial report had been circulated** (as attached) and was approved
- II. **To note payments sanctioned since last meeting.** Noted
- III. **To consider and authorise payments due.** Approved.

230918/11 Reports from the Wardens:

- I. **Neighbourhood Watch:-** no report.
- II. **River:-** there was no update on the flood mitigation plans. A meeting had been held with the new owners of the Old Mill and they were aware of their responsibilities. It was agreed a flow management strategy would be need and this should be discussed with the new owners. The Chairman would make contact and arrange a meeting
- III. **Rights of Way Report :** -£5k was in the budget for works to Mill Dam and further funding would be required. Further work is required to extend the new tarmac along Scare Lane. It was agreed this be raised with Gloucestershire Highways at any future meeting.
- IV. **Trees** An arborist report and inspection was required. And subsequent tree maintenance works. This had gone out to tender. A budget of up to £2k was approved and the Chairman would liaise with the Tree Warden on the awarding of the tender
- V. **Highways :** nothing to report
- VI. **Flood and Snow:** Thames Water had cleared out the drains up to Copse Hill House. The grit boxes are filled, and combination locks are now being used.

230918/12 Correspondence reviewed: NONE received.

230918/13 Date of Next Meeting: Monday 20th November at 6pm in the Village Hall.

Meeting ended: 19.35 p.m.

Signed _____

Date _____

Lower Slaughter Parish Council

Finance Report for Meeting of 18 September 2023

Current Financial Position (9.4) (at 31 August 2023)

Reserves Account	£ 49,639.15		
Reserved for Weir/River Repairs	£ 20,000.00		
Reserved for TRO management	£ 10,000.00		
Reserved for PROW Improvements	£ 10,000.00		
Reserved for Village Projects	£ 5,457.59		
Available Reserves	£ 4,181.56	£ 4,181.56	
Treasurer's Account		£ 4,910.20	
		Total	£ 9,091.76

Receipts since last meeting on May-23

HMRC VAT		£ 690.35	
Bank Interest (May to August)		£ 161.38	
		£ 851.73	

Payments made since last meeting on May-23

Clerk Wages and Expenses		£ 352.28	UGA 1972 s111
PATA Annual Payroll		£ 103.50	
		£ 455.78	

Payments to be Noted/Approved by Council

Payments Sanctioned since last Meeting (Minute 9.2)

Castle Water - water rates (Apr)	£ 8.50	Open Spaces Act 1906 ss9,10
Castle Water - water rates (May)	£ 8.50	Open Spaces Act 1906 ss9,10
Castle Water- water rates (Jun)	£ 8.50	Open Spaces Act 1906 ss9,10
Castle Water- water rates (Jul)	£ 8.50	Open Spaces Act 1906 ss9,10
Castle Water-water rates (Aug)	£ 16.92	Open Spaces Act 1906 ss9,10
758 Clerk Expenses and Wages	£ 206.28	
759 PATA annual pay roll services	£ 103.20	See above
760 Clerk Expenses and Wages	£ 352.28	See above
761 Finemow grass cutting	£ 45.00	
762 Alison Grigson 50% costs of coronation	£ 122.72	
763 VOID		
764 Community heart beat trust	£ 55.20	
765 Finemow grass cutting	£ 194.17	
766 VOID		
767 A J Gallgher Insurance	£ 542.19	
768 Clerk Expenses and Wages	£ 582.72	
769 Finemow grass cutting	£ 194.17	
770 Clerk Expenses and Wages	£ 249.96	
771 VOID		
772 Finemow grass cutting	£ 194.17	
773 Caroline Dix Allotment grass cutting	£ 285.00	
774 AK Landscapes (Re staking tree)	£ 46.00	
775 Finemow grass cutting	£ 194.17	

Payments to be APPROVED (Minute 9.3)

Microsoft Subscription Renewal	£ 59.99
Slaughter Bus Shelter 2023-24- James English	£ 90.00
HugoFox web site £9.99 +VAT = 11.98 per month	

Additional Signature for Approval of Payments:

Initials: Date: Signature: